Priyanka Narkhede [narkhedepriyanka7@gmail.com](mailto:narkhedepriyanka7@gmail.com) **Scrum Master (Certified Scrum Master) Cell: 2022864995**

Summary

* 6 years of Project Management and Business Analysis, with expertise in Agile methodologies.
* Liaising between clients, technical teams and other stakeholders to identify business processes, systems, and product requirements
* Strong familiarity of web applications development content management systems especially AEM/CQ5.
* Certified SCRUM professional, with good hands-on experience as a SCRUM Master.
* Tools/Skills : BRD, UML - Data Flow Diagrams, PL/SQL, MS Visio, JIRA, Rally (Agile Management Software).

Experience

**Scrum Master,** Cisco, San Jose, CA October 2013- Present

(Employer: Etouch Systems)

CISCO systems Inc. designs, manufactures and sells networking equipment. Amongst the several internal projects in cisco, one of the crucial assigned projects was to handle the content **migration of Cisco.com website from Documentum to AEM/CQ5**. Other tasks involved defining a workflow to handle the Healthcare documents, defining Entitlement rules and globalization of [cisco.com](http://cisco.com).

**Responsibilities:**

* Managing UAT Scrum calls with end users, coordinating and getting user acceptance signoff, connect with off-shore team.
* Facilitating Daily Scrum Calls of two to three different teams.
* Facilitated Scrum of Scrum for offshore teams in India
* Participate in Sprint Planning sessions. Prioritize the user stories of sprint backlog based on business team inputs.
* Responsible to conduct Sprint Retrospective and Sprint Review meetings.
* Produced stage plans, highlight reports, risk logs, requests for change etc.
* Working closely with QA to monitor and manage the defects in JIRA after each deployment.
* Engage with marketing and legal team for requirements analysis, regular synchronizations with Dev. and QA teams from implementation phase until release.
* Responsible for gathering and **analyzing business requirements for AEM/ CQ implementation.**
* Managing UAT Scrum calls with end users, coordinating and getting user acceptance signoff, connect with off-shore team.
* Produced stage plans, highlight reports, risk logs, requests for change etc.
* Trained content producers on navigating CQ site admin console, DAM console, component usage, authoring of different types of content.
* Authored user stories in detail, capturing - business requirements, display rules, use case narrative, error conditions & technical specifications for CQ components.
* Provide training to content producers, responsible for correct implementation of customers facing material, tracing defects timely across several projects.

*Software / Tools* exercised: Adobe CQ5, JIRA, Rally (Agile Management Software), Mingle.

**Sr. Business Analyst/Scrum Master**, Wells Fargo, San Francisco CA May 2013- October 2013

(Employer: Anjaneyap Inc)

Wells Fargo is an American multinational banking and financial services holding company and is one of the biggest banks in the country. Wells Fargo proposes projects to improvise banking solutions with consumer focus. To aid the development, one of my projects was to facilitate payments between bank accounts over computer and mobile platforms. Conjointly, I also focused on applications to locate nearest wells Fargo branch location.

**Responsibilities:**

* Articulated project goals and scope, translated business needs into technical terms, prepared detailed work breakdown structures and established shared accountability for achieving project milestones.
* Acted as a liaison between the business client and technical organization by planning, conducting, and directing the analysis of complex business problems solved through strategic eCommerce-based solutions.
* Produced business requirement artifacts – including UML, Use Cases, Business Rules, Supplemental (Non-Functional) Specifications, and User Interface Design Specifications – for the largest and most complex projects.
* Lead requirements elicitation sessions, stay engaged throughout the whole project life-cycle, from Inception through post-Install Transition.

*Software / Tools* exercised: Rational Requisite Pro, JIRA.

**Sr.Business Systems Analyst**, NetApp Inc, Sunnyvale CA Feb. 2013 - April 2013

(Employer: Anjaneyap Inc)

Netapp is a computer storage and data management company, and makes it to fortune-500 firms. The software team of Netapp handles bunch of projects to improve IT framework. On one of such projects, I was deeply involved in **Data mapping between two systems** and documenting necessary changes for developers and business comprehension.

**Responsibilities:**

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| * Closely partner with data analysts, data modelers/architects, ETL architects to check on integrated design and framework * Research and write documentation and polices for mobility and BYOD initiatives. * Translated business requirements using complex methods/models to determine appropriate data warehouse solutions and data needs. |
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| * Conducted interviews with subject matter experts (SME's) to collect information for new documentation; work with SME’s to   Validate content |
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*Software / Tools* exercised: MS SQL server, MS Visio, UML Diagrams, Microsoft SharePoint.

**Business Systems Analyst/Project – co-ordinator,** LPL Financial, San Diego Feb 2012 – Dec 2012

(Employer: Anjaneyap Inc)

LPL Financial advisors help clients meet investment goals with a number of financial services including equities, bonds, annuities, insurance etc. My profound contribution has been towards the development of mobile application platform for financial advisors. I covered the requirements gathering, design documentations, scrum calls and cover business analysis related activities

**Responsibilities:**

* Schedule and execute all stages of enterprise software, hardware and system implementations. Assessed business implications for each project phase and monitored progress to meet deadlines, and standards
* Executed and maintained program management processes and disciplines in the areas of: program schedule, issue management; change management
* Managed weekly SCRUM meetings to achieve goals
* Conduct formal stakeholder analysis, business meetings and **JAD sessions** to review expectations and increase productivity.
* Worked within an Agile team environment to build and maintain web applications using Adobe’s WEM system to include site architecture, custom components, workflow development, object model design (Java APIs), implementation, and unit testing.
* Gather user and **functional requirements**, prepare business requirement document (BRD).
* Conducted statistical research, reviewed tabulated and analyzed reasonableness of reported information.
* Performed **Data mapping,** created class diagrams and ER diagrams and used SQL queries to filter data.
* Prepare PMLC and design documents, worked with **QA team to design test plan**.
* Worked on all phases of the **SDLC** from planning to maintenance.

*Software / Tools* exercised : UML Diagrams, Microsoft SharePoint, MS Visio, SQL Server, Crystal Reports, MS Project.

**Business Analyst / Project Co-ordinator,** Washington D.C. Nov. 2010 – Oct 2011 GWU Property Resource Information Center

**Responsibilities:**

* Developed Business and functional requirements specifications viz. BRD, FRD.
* Participate in Scrum meetings to track progress and handle modification requests.
* Assisted in User acceptance tests, Unit tests and writing test cases to ensure requirements are satisfied.

*Software / Tools* exercised : MS Visio - use cases sequence, collaboration and class diagrams, SQL plus, Auto-CAD.

**Software Developer,** Gelman Library, Washington D.C. May 2010 – Oct. 2010 George Washington University

**Responsibilities:**

* Designed and Developed website for Gelman Library using MVC architecture, HTML Editors.
* Wrote Scripts to query Oracle relational database, parse and reformat Output as HTML and RSS pages and post the results to website.
* Responsible for Developing and testing database applications and solutions as SQL Developer

*Software / Tools* exercised : Unix-Shell Scripting.

**IT Consultant**, Siemens Information Systems Ltd., Mumbai July 2007- July 2008 **Responsibilities:**

* Development of a GUI using a centralized integration platform based of Enterprise Application Integration methodology.
* Facilitated information distribution to the project stakeholders, manage meetings, meeting minutes and deliverables, knowledge link folders, etc.
* Created a detailed use case design based on the requirement specifications, validation walk through and scenario based verifications.
* Created test strategy, test cases and scenarios to ensure user requirements in the functional specification are aligned with the developed product.

*Software / Tools* exercised : Java, HTML, XML, Traceability matrix

Education**The George Washington University,** Washington DCMay 2011MS, Computer Science Engineering,. GPA 3.5/4.0

**Shri. Nathibai Damodar Thackersey Women’s University,** India June 2008. BE, Computer Science & Technology, GPA 7.8/10

Stanford continuing studies:

* Certificate Course on Public and Impromptu speaking (2014)
* Certificate Course on Decision making and leadership (2015)